

31 January 2014

Dear Councillor

**LOCAL PLAN WORKING GROUP**

A meeting of the Local Plan Working Group will be held at the Council Offices, London Road, Saffron Walden on **Friday 7 February 2014 at 9.30am.**

Yours faithfully

JOHN MITCHELL

Chief Executive

**A G E N D A**

- |   |  |     |
|---|--|-----|
| 1 | Apologies for absence and declarations of interest.  |     |
| 2 | Minutes of the meeting held on 1 November 2013 (attached).                                     | 2   |
| 3 | Matters arising.   |     |
| 4 | Consultation on additional housing numbers and sites November 2013, report on representations. | 7   |
| 5 | Annual monitoring report.  | 91  |
| 6 | Duty to co-operate.  | 150 |
| 7 | Developer contributions guidance.  | 157 |
| 8 | Consultation on options for a new access from the M11 for Harlow (Junction 7A).                | 180 |
| 9 | Date of next meeting.  |     |

To: Councillors S Barker, J Cheetham, K Eden, E Godwin, **J Ketteridge**, K Mackman, J Menell, E Oliver, V Ranger, H Rolfe, J Rose, D Watson.

Lead Officer: Andrew Taylor (01799) 510657

Democratic Services Officer: Maggie Cox (01799 510369)